


HOLY TRINITY C of E PRIMARY SCHOOL

Effra Road, Wimbledon, London, SW19 8PW



After School Club Manager

Holy Trinity C of E Primary School requires an Assistant Site Manager to start as soon as possible

Contracted Hours: Monday to Friday, 2.45pm-8.00pm 26.25 hours per week – 52 weeks per annum.

Grade: ME4, Scale Point 5. £29,436 (pro-rata'd to approx. £22,077)

Contract: Permanent

Overtime Hours: Currently Monday to Thursday 8.00pm to 9.00-10.30pm, overtime will be paid.

Closing Date: 9am, Friday 12th June

Interviews: to be arranged individually

Holy Trinity C of E Primary School is a two-form entry primary school, with a nursery, located within the London Borough of Merton, and closely linked to the community around South Park Gardens. We are a Church of England school within the Diocese of Southwark. Holy Trinity is an outstanding school (Ofsted 2024 and SIAMS 2018) with delightful pupils who are eager to learn.

We are looking to appoint a reliable and practical person to assist our Site Manager with building and grounds maintenance and cleaning. You will need to have good organisational and interpersonal skills and be flexible. Working hours may change to cover absences and you may also be required to cover evening and weekend lettings, for which overtime is paid.

Holy Trinity is a diverse, inclusive and welcoming two-form entry school with a happy atmosphere and a strong Christian ethos. We are committed to team working and the successful candidate will be given support and guidance by the staff and leadership team.

We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check.

Please apply using the application form provided and return it to Izzy Rickards, Headteacher via email (headteacher@holytrinity.merton.sch.uk) or by leaving a paper copy at the school office.

Visits to the school are welcomed. To arrange a visit please contact the school and ask for our Headteacher Izzy Rickards.

Safeguarding Recruitment Statement

Holy Trinity C of E Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service.

Equality Statement

Holy Trinity C of E Primary School is committed to positively tackling discrimination in all its forms and works to ensure that all sections of the community have fair and equal access to and experience within employment. We welcome applicants from all backgrounds and communities, in particular those that are currently underrepresented in our workforce; we are respectful of all individuals' race, age, religion, gender identity, sexual orientation, caring responsibilities, disabilities and cultural background.

